



## ELECTION OF BOARD OF DIRECTORS for the 2024-2026 TERM NOMINATION PAPER

PLEASE PRINT CLEARLY USING BLOCK LETTERS

### PART I – NOMINATION

We, the undersigned, nominate \_\_\_\_\_  
(Name of Candidate)

for the position of Board Member for the following zone: Zone Number \_\_\_\_\_ Zone Name \_\_\_\_\_

#### Nominator:

Name \_\_\_\_\_ CKC Membership # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

Email \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_  
(Residence) (Business) (Signature of Nominator)

#### Secunder:

Name \_\_\_\_\_ CKC Membership # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

Email \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_  
(Residence) (Business) (Signature of Secunder)

### PART II – ACCEPTANCE OF NOMINATION

I, \_\_\_\_\_  
(Name as it will appear on ballot – last name first. No titles, degrees, etc. are permitted.)

hereby accept the above nomination and confirm that I meet the eligibility requirements set out in Section 12.3 of the By-laws.

Address of Candidate \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ ( \_\_\_\_\_ ) \_\_\_\_\_ Email \_\_\_\_\_  
(Residence) (Business)

CKC Membership # \_\_\_\_\_ Signature of Candidate \_\_\_\_\_

### PART III – DISCLOSURE BY CANDIDATE

*Candidates are required to declare if any of the following circumstances have occurred prior to nomination. This declaration forms part of the nomination paper and may be disclosed on request to any member residing in the electoral zone in which the candidate resides. It is a disciplinary offence to knowingly provide false information or to omit relevant information from this declaration. CHECK ONE APPLICABLE BOX*

I declare that prior to this nomination, I HAVE NOT been convicted of a criminal offence arising out of breach of trust, embezzlement, fraud or cruelty to animals. I further declare that prior to this nomination, I have never been declared mentally incompetent or of unsound mind by a court of competent jurisdiction.

OR

I declare that prior to this nomination, I HAVE been convicted of an offence arising out of (identify offence) \_\_\_\_\_

I declare that prior to this nomination, I HAVE been declared mentally incompetent or of unsound mind by a court of competent jurisdiction.

Signature of Candidate \_\_\_\_\_

CKC Membership # \_\_\_\_\_

### PART IV – CANDIDATE PROFILE AND PHOTOGRAPH

Provide a brief resume of no more than two hundred (200) words outlining your credentials along with a current photograph of yourself for dissemination to voters to enable them to make a well-informed decision concerning the election of the Board of Directors.

### PART V – FORWARDING NOMINATION

This nomination paper, fully completed and signed by the respective parties, must be received by the Election Commission no later than 5:00 p.m. on September 1, 2023. No nominations received after that time and date will be considered by the Election Commission. Within five (5) days of receipt of this nomination paper, the Election Commission will provide the candidate with written confirmation that this nomination paper has been received and accepted.

This nomination paper should be mailed, postage prepaid, to the Election Commission at the following address

360 Oakville Place Drive,  
Suite 500, Oakville,  
Ontario L6H 6K8

OR

Submitted Electronically to Election Commissioner:  
msconci@bdo.ca

## **A. CANDIDATE ENTITLEMENTS**

Each candidate is entitled to:

1. Once the Election Commission has confirmed a nomination and after the certified voters list is delivered to the Election Commission, a contact list of voters excluding those who have opted out of receiving campaign communications (the "Campaign List") is available to candidates for the zone in which the candidate has been nominated. This list is free of charge.
2. Candidates requesting the Campaign List must sign a *Campaign List Confidentiality* form taking full responsibility for the confidentiality of the data. The *Campaign List Confidentiality Agreement* form is available on The Canadian Kennel Club website or may be obtained by contacting Head Office.
3. The Campaign List will include the names of voters entitled to vote in the upcoming election (other than those who have opted not to receive campaign communications) along with postal addresses and email addresses where available; telephone numbers are excluded.

## **B. PRINCIPAL RESPONSIBILITIES OF A BOARD MEMBER**

1. Each member of the Board is encouraged to present the concerns and opinions of the constituents in their respective zones while debating any subject at the table. However, when exercising his or her vote in the decision making process, no Board member shall allow the interests of one group, zone or region to sway them from their fiduciary responsibilities to act, at all times, in the best interests of The Canadian Kennel Club as a whole.
2. It is the legal responsibility of the Board, collectively and individually, to exercise due care and diligence in the performance of their duties as the corporate managers of The Canadian Kennel Club. To accomplish this, each Board member shall, with complete certainty, be aware of and fully understand all matters relating to the management of the corporation and shall, at all times, be comfortable that they are fully aware of all the facts prior to making any decision on any matter before the Board.
3. The Board must be seen as a corporate body, managing as a whole and collectively acting in

the best interests of The Canadian Kennel Club. It is therefore imperative that all Board members continually maintain a level of mutual respect in the performance of their duties, whether those duties being performed are at the table, in their respective zones or in communication with the membership of The Canadian Kennel Club or the general public.

4. Upon any vote having been taken at the table, all Board members shall respect and accept the decision of the majority and thereafter shall support any decision which is made by the Board as a whole, regardless of their personal opinions and regardless of the manner in which they may have voted at the time.
5. No Board members shall have the authority to take any action, make any decision or express any opinion on behalf of the Board without first having gained the approval of the Board as a whole, or, at the very least, without first having comfort in the knowledge that the opinion being expressed is that of a majority of the Board.
6. For further information on Board Authority, please refer to Section 9.12 of the *By-laws* and the Role and Responsibilities of Board Members in Chapter IX of the Policy and Procedures Manual.

## **C. ASSUMPTION OF DUTIES BY NEWLY ELECTED BOARD MEMBERS**

1. Board Members elected to office in the 2023 election shall assume their duties as of January 1, 2024.
2. The first meeting of the newly elected Board shall take place in January 2024. At this meeting the Board members shall, by secret ballot, choose a Chair of the Board from their number, in accordance with Section 9.3 of the *By-laws*.
3. The Board generally meets four (4) times a year. The dates of these meetings for the entire three (3) year term will be determined at the first meeting of the Board.
4. Board Members will be granted a Board Member allowance, which shall be used for the purpose of carrying out their assigned duties and responsibilities as a member of the Board. Board Members will also be paid a per diem when attending their respective meetings. The per diem shall encompass all costs of meals and accommodations.



## ZONE BREAKDOWN BY POSTAL CODE

Please refer to the breakdown below to determine the electoral zone in which you reside.

ZONE	PROVINCE	POSTAL CODE			
<b>1</b>	Newfoundland and Labrador / Nova Scotia	A B			
<b>2</b>	Prince Edward Island / New Brunswick	C E			
<b>3</b>	Quebec	G - J			
<b>4</b>	Ontario North	K0M K9V L0C - L0N	L3P - L4S L6A - L6G L7B - L7E	L9L - L9S L9X - L9Z M0A	N0C N0H N4K - N4N P
<b>5</b>	Ontario East	K (not K0M or K9V)		L0A - L0B L1A - L1Z	
<b>6</b>	Ontario West	N0A N0B	N0E - N0G N0J - N0R	N1A N1C - N4G	N4S - N9Y
<b>7</b>	Ontario Central	L0P - L0S L2A - L3M	L4T - L5W L6H - L7A	L7G - L9K L9T - L9W	M (not M0A)
<b>8</b>	Manitoba	R			
<b>9</b>	Saskatchewan	S			
<b>10</b>	Alberta / Northwest Territories / Nunavut	T X			
<b>11</b>	British Columbia Southwest	V0N - V0S V1M V2S - V2T V2Y - V2Z	V3A V3G V3L - V3X V3Z	V4A - V4P V4W - V4Y V5A - V5Z V6A - V6Z	V7A - V7Z V8A - V8B V8K - V8Z V9A - V9Z
<b>12</b>	British Columbia Interior and Yukon	V0A - V0M V0T - V0X V1A - V1L	V1N - V1Z V2A - V2R V2V - V2X	V3B - V3E V3H - V3K V3Y V4R - V4V	V4Z V8C - V8J Y0A - Y0B Y1A