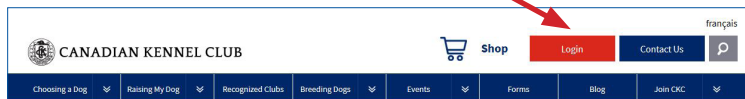# HOW TO: APPLY FOR A TCN ONLINE

A TCN (Temporary Competition Number) allows a dog that is eligible for CKC registration and/or an Event Registration Number (ERN) to temporarily participate in CKC events while they pursue permanent registration or an Event Registration Number (ERN).

1. Visit **www.ckc.ca** and click the **red** LOGIN button at the top right hand side of CKC's homepage.
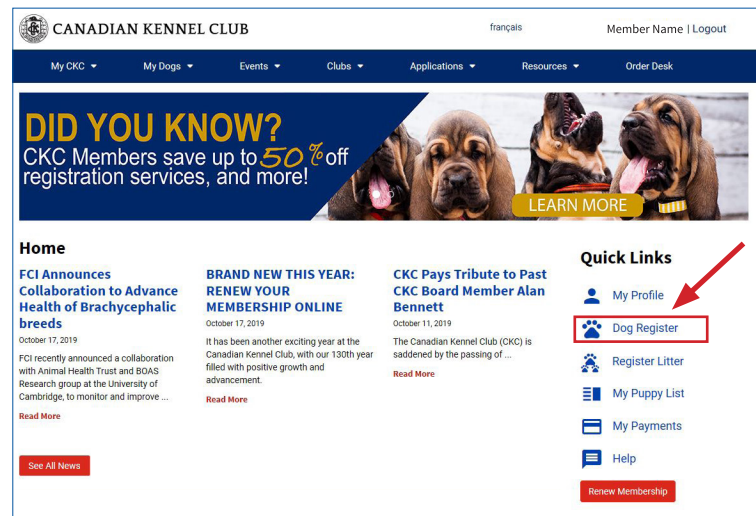

2. On the login page, login to your Portal account.

- Individuals who haven't used the online portal yet will be required to create a portal account before they can submit a TCN application. If you have not yet created a Portal account, see **Creating a CKC Portal Account**.

3. Once logged in, you will arrive at your Dashboard.

4. On the right hand side of your Homepage, select "Dog Register", under the **Quick Links** section. This will take you to the online Dog Registration Application.

5. Select the appropriate answer to the first question, **"Where was the dog born?"**.

- If you selected "Outside of Canada", select the appropriate country from the dropdown menu.

6. Under **"Competing in Events Only"**, select **"Temporary Competition Number (TCN) - …"** from the registration type options.

Select the Official CKC Registration Type

◯ Registration of a Canadian Born dog that is a CKC recognized breed (can also compete in events)

Competing in Events Only

◯ Canine Companion Number (CCN) - Allows mixed breed and purebred dogs of breeds not recognized by CKC to participate in some CKC performance events.

◯ Miscellaneous Certificate Number (MCN) – Allows listed breeds and purebred breeds not fully recognized or registered with CKC to enter an event and obtain titles. An MCN must be obtained prior to entering an event.

◯ Performance Event Number (PEN) - Allows an unregistrable dog of a CKC- recognized or listed breed to participate in most performance events.

◯ Temporary Competition Number (TCN) - Allows a dog that is eligible for CKC registration and/or an Event Registration Number (ERN) to participate in CKC events on a temporary basis. Dogs must be fully registered in order to receive titles.

7. Complete the **Dog's Information** section with the appropriate information.

8. Under the **Owner** section, add information for at least one contact (for the primary owner).

Owner

Contacts Related to Application
If the name(s) of a of the registered owner(s) is missing, this section of the application must be completed. Once completed, the office will review and add the dog to their profile.

Please enter the related contact information. All names must be in full. No initials.

In order to complete this application email addresses for all owners and related contacts is required.

Additional Contacts
Please enter the owner(s) information

At least 1 contact is required to obtain a TCN, either the owner or agent. If the agent is applying for the TCN, please indicate "agent" under contact type as contact 1, and the owner as contact 2.

Would you like to add Contact 1?

◯ Yes

◯ No

For TCN application you need to add at least one dog contact.

9. After you enter in all of the required information click the **red SUBMIT** button.

10. After a brief waiting period for the application to process, click the **red CONTINUE** on the next screen.

Success! Your application has been submitted.   Continue
Please click on continue button to perform next steps.
Note: Do not hit back button of your browser.

This will generate a new screen with your dog's TCN number.

Your application is now approved
Dog's TCN No. :

Click here to go to your dashboard.

REMINDERS:

• A TCN must be obtained **before submitting an entry** for an event.

• **The same TCN must be used** for all event entries for a dog until the dog is permanently registered or has an ERN.

• A TCN **cannot be used** for Listed Breeds (MCN) or dogs that will require a PEN (Performance Event Number) or CCN (Canine Companion Number).