

**SUPPLY REQUISITION FORM (Working Certificate Test)**

Name of Club: _____ Club No.: _____

Shipping Address: _____ Tel. No.: _____

Date of Events: _____ Event Numbers: _____

Item	Item Number	Suggested Quantity For One Event	Quantity Ordered
Working Certificate Test Rules & Regulations	316-01-05	**see below	
Official Complaint Forms Kit 1. (to be used if filed at the event) 2. (official protest) 3. (to be used if complaint filed directly to CKC) 4. (dishonoured cheques and credit cards)	105-01-05 (English) 105-01-06 (French)	available on-line only	
Performance Event Disqualification Form	150-00-51	1	
CKC Membership Application	103-01-05	3	
Non-Member Participation Fee Form	150-00-70	3	
Emergency Judge Substitution Form	152-00-50	1	

The quantities indicated are recommended for one event (one event is equal to one event number). Quantities should be ordered based on the expected number of entries. Rulebooks are now available on-line at www.ckc.ca under Events, Event Forms and therefore will not be provided.

****If a rulebook is marked as being required, there will be a charge for it as per the Schedule of Fees.**

If downloading the forms from the CKC website, please ensure that a copy is forwarded to Head Office with the event results.

NOTICE

In order to receive your supplies in a timely fashion, please ensure that your order is received at CKC not less than 60 days (2 months) prior to the date on which the event(s) is being held. Supplies will be shipped by regular mail 6 weeks prior to the event. Please note that if it is necessary for supplies to be shipped by courier or express post, the club will be invoiced for these costs. All requests for supplies ordered within 21 days of the event(s) will be charged a handling fee of \$100.00 plus tax. If there is more than 1 club the fee will be applied to each club. Credit Card information for payment can be submitted with the Supply Requisition Form.

Supply Requisition Forms received after midnight EST/EDT will be deemed as received the following business day.