CANADIAN KENNEL CLUB® CLUB CANIN CANADIEN MD

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PROPOSED AMENDMENT TO BY-LAWS

(In accordance with Section 35 of the By-laws)

Instructions

(a) The Principal Proposer and all supporting Proposers must be current members in good standing of The Canadian Kennel Club.

(b) This form is to be completed in its entirety and all information must be clearly legible.

(c) Please refer to excerpt from By-laws printed herein to ensure that all requirements are met.

(d) Only one amendment per form, please.

Name of Principal Proposer _____ CKC Membership No. _____

Mailing Address _____

City _____ Province _____ Postal Code _____

Home Phone _____ Business Phone _____

Fax Number _____ Email Address _____

Declaration

I, _____ (PRINCIPAL PROPOSER) of _____ (CITY) _____ (PROVINCE)

hereby submit the following proposed amendment.

_____ (SIGNATURE OF PRINCIPAL PROPOSER) _____ (DATE)

Proposed Amendment

It is proposed that:

Section _____ **of the CKC By-laws be amended as follows:**

☐ Amend to Read (*please highlight or underline amended portion)*

☐ Add New Section/Sub-section *(circle that which is applicable)*

Amended or New Section _____

Explanation ***(not to exceed 300 words)*** _____

Please note… "Supporting Proposers" signature form must be completed and submitted.

Supporting Proposers

Instructions

(a) Proposed amendment and explanation is to be attached for your information.

(b) Please complete fully and print neatly.

(c) Return to Principal Proposer.

Electoral Zones

1. Nova Scotia, Newfoundland & Labrador
2. New Brunswick & PEI
3. Quebec
4. Ontario North
5. Ontario East
6. Ontario West
7. Ontario Central
8. Manitoba
9. Saskatchewan
10. Alberta, NWT & Nunavut
11. BC Southwest
12. BC Interior & Yukon

	Full Name of Proposer (please print)	Signature of Proposer	CKC Membership #	Electoral Zone	Email Address	For Office Use Only	
						Member	Zone
1.							
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Excerpt from CKC By-Laws

35. AMENDMENTS

35.1 AMENDMENT BY REFERENDUM

These By-laws may be amended by means of a majority affirmative vote of the votes cast in either a Regular Referendum ballot conducted concurrently with the triennial election of the Board, or in a Special Referendum ballot conducted at the discretion of the Board.

35.2 PROPOSAL OF REGULAR REFERENDUM AMENDMENTS

The process of proposing a Regular Referendum amendment shall be as follows:

(a) Each proposed amendment shall be in writing and on such form as may be prescribed by the Board and must be signed by a minimum of twenty (20) supporting members in good standing with the Club. Of the twenty (20) supporting members, there must be at least five (5) members from each of three (3) different areas. For the purposes of this section, the areas are defined as (1) British Columbia, (2) Prairie Provinces, (3) Ontario, (4) Quebec, (5) Atlantic Provinces;

(b) A principal proposer may submit to the Executive Director with the proposed amendment, a short note (not to exceed three hundred (300) words) explaining the reasons for and effect of the proposed amendment;

(c) Each proposed amendment must be received by the Executive Director not later than September 1st in the year preceding the year of the election of the Board;

(d) The Executive Director, upon receipt of such amendments, shall forward same to the Club's legal counsel for a legal opinion. Any legal comments shall be referred back to the principal proposers for their information and consideration;

(e) Any person wishing to withdraw support for any proposed amendment shall notify the principal proposer in writing, with a copy to the Executive Director, by January 31st in the year of the election of the Board. If, as a result of any such withdrawal of support for any proposal, the minimum requirements of Section 35.2(a) are no longer met, then such withdrawal shall invalidate the applicable referendum item.

35.3 CONSIDERATION BY THE COMMITTEE

The Executive Director shall provide the Legislation Committee with the proposed amendments and the accompanying comments for their consideration. Committee deliberations and consideration of the proposed amendments shall take place in the following manner:

(a) During or following their deliberations, the Legislation Committee shall have the right to communicate directly with the sponsors on suggested changes in the original proposed amendment;

(b) Upon conclusion of their deliberations, the Chair of the Legislation Committee shall, not later than April 30th in the year of the triennial election of the Board, provide the Executive Director with a report containing a resume of the discussion for and against the proposed amendment and any suggested changes, also a form on which all members of the Committee shall indicate by "yes" or "no" vote whether they are, or are not, in favour of the proposed amendment, or of any suggested changes. No suggested change in the proposed amendment shall be considered as having been endorsed by the Legislation Committee unless it is endorsed by a majority of the members of the Committee;

(c) The Executive Director shall, not later than June 1st in the year of the triennial election of the Board, provide the principal proposer of each proposed amendment with the Legislation Committee's report relating to the proposed amendments in question and a list of recommended changes, if any, which were endorsed by the Committee.

35.4 RESPONSE BY PROPOSERS

Upon receipt of the Committee report, it is the responsibility of each principal proposer to take the following action:

(a) They must first confer with all of those members who sponsored the proposed amendment and advise them of the Legislation Committee's report;

(b) A majority of the proposers, including the principal proposer, must be in favour of one (1) of the following options:
  (i) They may insist that their original proposed amendment be included in the referendum ballot; or
  (ii) They may ask that the proposed amendment, as amended by the Legislation Committee, be included in the referendum ballot; or
  (iii) They may withdraw the proposed amendment entirely;

(c) Following the above decision being reached by a majority of the proposers, each principal proposer shall, by registered mail, report such decision to the Executive Director not later than July 1st in the year of the triennial election;

(d) Where a majority of the proposers decide in accordance with Section 35.4 (b) (i) and (ii) above, the principal proposer shall, at the same time, provide the Executive Director with a list representing the names of the majority of the proposers and the Executive Director shall place only the names contained in such list on the referendum ballot

35.5 ELECTION COMMISSION

Once it has been determined that the requirements of these By-laws have been met in regard to the proposals for amendments, a referendum shall be held in accordance with these By-laws and such referendum shall be administered by an Election Commission which shall be appointed in accordance with Section 13 of these By-laws.

35.6 ELIGIBILITY TO VOTE IN REFERENDUM

In order to be eligible to vote in a referendum, a member must first meet all of the following requirements on the date the Official Voters List is created and again on the date the ballots are mailed:

(a) be a Member in good standing;
(b) be a resident of Canada;
(c) have completed one (1) year continuous membership in the Club;
(d) have attained the age of nineteen (19) years.

35.7 TIMING AND VOTING IN REGULAR REFERENDUM

A Regular Referendum ballot shall be conducted at the same time as the election of the Board under Section 12, and Sections 12.11, 12.13 and 12.14, and the first sentence of Section 12.15, shall apply to such Regular Referendum.

35.8 THE BALLOT

Under the direction and supervision of the Election Commission and after August 31st in the year of the triennial election of the Board, the following arrangements shall be made for the distribution of the referendum ballot and so far as possible, the ballot should take the following form:

(a) Each proposed amendment shall be individually numbered;

(b) A space shall be provided opposite each proposed amendment so that each voter may indicate how the voter wishes to vote;

(c) Immediately following each proposed amendment, there shall appear the following information in the following order:
  (i) The names of all members proposing each amendment as per Section 35.4(d) of these By-laws; and
  (ii) Any explanatory information submitted with a proposed amendment as provided for in Section 35.2(b); and
  (iii) In the event that the proposed amendment is in its original form, the names of all members of the Legislation Committee who are, or are not, endorsing it; or
  (iv) In the event that the proposed amendment has been changed with the approval of both the Legislation Committee and the proposers, a statement shall be included to that effect followed by the names of the members of the Legislation Committee who are, or are not, endorsing it; and
  (v) In the event that the Legislation Committee opposes the amendment, the Legislation Committee's report with respect to such amendment, referred to in Section 35.3(c); and
  (vi) Any legal opinion or comments with regard to the proposed amendment that the Club has received under Section 35.2(d), at the discretion of the Executive Director.
  The Executive Director may edit all such information for brevity and clarity, as long as the meaning thereof is not altered.

(d) The ballot used in a Regular Referendum shall not include any proposed amendment other than an amendment proposed in accordance with Section 35.2, whether the amendment is in its original form or as it has been changed with the approval of the Legislation Committee and the proposers;

(e) The ballot shall be accompanied by an explanation of how to mark and return the referendum ballot.

35.9 NOTICE OF REFERENDUM ITEMS TO MEMBERS

The Executive Director, before October 31st in the year of the triennial election of the Board, shall provide each Member who is entitled to vote, as per Section 35.6 of these By-laws, with a copy of all proposed amendments which will be appearing in the referendum ballot.

35.10 COUNTING THE BALLOTS

The Election Commission shall forthwith, after the last day for receiving referendum ballots, proceed to count the votes; or with the Board's approval, counting of votes may be delegated to Head Office staff under the direction and supervision of the Election Commission.

35.11 REPORTING THE RESULTS

The Election Commission shall, on or before December 5th in the year of the triennial election of the Board, or as soon as is reasonably possible thereafter, provide the Executive Director with a report of the votes cast for and against each of the proposed amendments.

35.12 REPORT AT ANNUAL GENERAL MEETING

The report of the Election Commission on the balloting of proposed amendments shall be placed before the next following Annual General Meeting of the Club.

35.13 SPECIAL REFERENDUM AMENDMENTS

Notwithstanding anything herein contained, whenever in the opinion of the majority of the Board, early amendment of an existing By-law, or the enactment of a new By-law is considered desirable, the Board shall have the authority to order a Special Referendum ballot. The process of proposing Special Referendum amendments to the membership is as follows:

(a) Upon the decision by the Board to hold a Special Referendum ballot, the Executive Director shall cause a notice of this decision to be published in the Official Publication as soon as reasonably possible following the decision;

(b) All Members in good standing at the date of decision of the Board to conduct a Special Referendum ballot shall have the right to request that a copy of the proposed amendments be forwarded to them by regular mail;

(c) In order to be eligible to vote in a special referendum, a member must first meet all of the following requirements on the date the Official Voters List is created and again on the date the ballots are mailed:
  (i) be a Member in good standing;
  (ii) be a resident of Canada;
  (iii) have completed one (1) year continuous membership in the Club;
  (iv) have attained the age of nineteen (19) years.

(d) The Election Commission shall be responsible for the distribution, receipt and counting of the ballots or, with the prior approval of the Board, counting of votes may be delegated to Head Office staff under the direction and supervision of the Election Commission;

(e) Voting in a Special Referendum shall be open for at least thirty-one (31) days after the ballot was mailed;

(f) In the event that a Special Referendum is held in conjunction with an election of the Board under Section 12, Sections 12.11, 12.13 and 12.14, and the first sentence of Section 12.15, shall apply to such Special Referendum.

35.14 COMPLIANCE WITH ACT

The Club shall be deemed to have adopted, mutatis mutandis, the provisions of the Act, in particular, without limitation, the Club shall poll its voting members as necessary with regard to breed recognition, amalgamations, dissolutions and organizational name changes.