

"THAT, the Policy and Procedures Manual Chapter VII - Judges, Section B - Applicant Conformation Judges be amended, by adding a new Section 10 to read as follows:

## VII. JUDGES

### B. Applicant Conformation Judges

#### **ADD NEW**

#### 10. Observer Program

##### a) Purpose

The Observer Program has been developed in an effort to maintain the integrity and high standards expected of CKC Conformation Judges. It will ensure consistency for judges as well as exhibitors.

If at any time there is a breach of confidentiality – it will mean automatic release from the program.

##### b) Observer Process

The Canadian Kennel Club will approve 6 Area Coordinators to be responsible for Conformation Judge Observations. The areas will include:

- 1) Atlantic Region including NL & Labrador (Zones 1 & 2)
- 2) Quebec and Eastern Ontario (Zones 3 & 5)
- 3) Central and Western Ontario (Zones 6 & 7)
- 4) Northern Ontario (Zone 4)
- 5) Prairie Provinces (Zones 8, 9, & 10)
- 6) British Columbia (Zones 11 & 12)

##### c) Procedure for Obtaining Area Coordinators & Observers

- 1) The CKC will publish a request for volunteers to be Conformation Judge Area Coordinators and Observers.
- 2) Interested individuals will be required to submit a resume to Head Office; the pertinent Directors in each area/zone will be consulted. The resumes will be evaluated by Head Office and the Event Officiating Committee.
- 3) Area Coordinators and Observers will be selected from the volunteers.
- 4) The names of the selected Area Coordinators and observers will be published.
- 5) The number of observers required in each area/zone will be determined in consultation between Head Office, the Coordinator, and the Director for the zone.

##### d) The Observers

Observer Selection Criteria:

- 1) CKC All Breed Conformation Judges (*All Breed Judges will be given credit towards the 5 year education program*).
- 2) CKC judges licensed to judge 3 or more complete groups (*Judges to be given credit towards the 5 year education program*).
- 3) CKC members with 10 years or more of current exhibiting and breeding experience, and a minimum of 5 years' experience as either a Ring Steward, a Show Secretary, a Show Superintendent, or Show Chair.

In addition to the above, all observers must be known for their honesty and integrity.

e) Training

- 1) Training for the Area Coordinators will be in 2 stages:
  - (a) Preliminary Discussions (prior to training).
    - i) Telephone Conference Call.
    - ii) Conference via video (i.e., such as Skype or other possibilities).
  - (b) Training
    - i) Face to face (at CKC Head Office or designated venue).
- 2) Area Coordinators will be responsible for the training of the volunteer observers in their respective areas/zones.
- 3) Area Coordinators will be required to meet with the observers in their areas at least once per calendar year. These meetings are to take place via conference call or other electronic means, unless it can be coordinated so that everyone can meet in person if they are all in attendance at the same dog show.

f) General

The Area Coordinators and Observers shall hold their approved volunteer positions for a term of 3 calendar years.

Area Coordinators and/or Observers may resign from their approved volunteer positions by providing written notification to Head Office.

The approval to be an Area Coordinator or Observer for The Canadian Kennel Club is a privilege granted by Head Office. The Canadian Kennel Club has the right to refuse or cancel the approval at any time. Notification will be provided in all such cases."